

## Quality & Environmental Policy

As a provider of quality, environmental, safety, health & information security management system services, Alpha Swanson Ltd is committed to maintaining the highest standards in all our activities to provide a quality service to meet and exceed our clients' and other interested parties' expectations and requirements. We aim to do this in a responsible and considerate manner, to the benefit of the natural environment, our stakeholders, our employees and the business as a whole.

Key to our commitment to continual improvement is the goal of understanding, and meeting, both the needs of our clients and the natural environment, thereby achieving customer satisfaction in a sustainable manner. Our aim is to do things right, first time, every time, and to this end we aspire to:

- Continually understand and fulfil the changing requirements and expectations of our clients and other interested parties in a constructive and sustainable manner; thereby achieving customer satisfaction and compliance with all regulatory, statutory and environmental requirements as a minimum;
- Understand what constitutes acceptable standards, through the setting, monitoring and review of client focused objectives and targets, and ensure they are communicated to all persons working on our behalf;
- Do everything in our power to prevent pollution, protect the environment and assist third parties working on our behalf to work in a similarly environmentally conscientious manner;
- Maintain close and regular dialogue with our clients, employees and other interested parties;
- Control, communicate and review all of our processes that are crucial to delivering customer satisfaction, and achieving compliance with all applicable regulatory, statutory and other requirements, notably through the implementation and maintenance of our Integrated Management System (IMS).
- Provide a working environment to encourage employees at all levels to direct their abilities to the continued success of the organisation, the interests of the natural environment and the satisfaction of clients, as well as their own personal fulfilment.

Alpha Swanson Ltd is committed to achieving continual improvement of both its performance and the effectiveness of its processes, as contained within its IMS, and to comply with the requirements of ISO9001 and ISO14001. Adhering to these will allow us to understand, control and enhance how we meet the needs of our clients, and achieve responsible environmental stewardship.

The Directors are accountable for the effective implementation of this policy, and the wider IMS, but with the assistance and commitment of all employees within their specific area of responsibility.

Alpha Swanson Ltd will seek to embed this policy into 'business as usual' activities and will communicate it to all persons working on our behalf, and other interested parties, via our IMS. This policy will be reviewed annually to ensure it continues to meet the needs of the organisation, and reflects new developments, changes in legislation etc., and feedback from customers, persons working on our behalf and other interested parties.

A handwritten signature in black ink, appearing to be 'Clive Cuthbertson'.

Clive Cuthbertson  
Operations Director

A handwritten signature in black ink, appearing to be 'Jon Tait'.

Jon Tait  
Systems Director